

Parent Association Meeting Minutes

May 5, 2009

The following were present at the meeting: Jennifer Stringer, Amy Thompson, Jaime Cherie, Kerry Diebold, Laura Brewer, Julia Bourque, Donnell Louviere, Denise Fournier, Amanda Stathes, Katherine Bourg, Kristie Himel, Charleen Westbrook and Sinclair Buquet.

I. The meeting was called to order at 6:32pm by Jennifer Stringer and the opening prayer was said.

II. A motion to approve the September minutes without changes was made by Laura Brewer and seconded by Amanda Stathes. All in favor.

III. Treasurer's Report – \$14,464.23 is the ending balance. Cookie Dough fundraiser was VERY successful. We still have outstanding expenditures of approx. \$75.00 for We Love Our Custodians lunch and approx. \$250.00 for the 7th Grade Service of Completion.

IV. Voting of Officers for 2009-2010

A. Jennifer Stringer reviewed the current ballot and asked for any additional nominations from the floor before voting begins. No additional nominations were offered.

Co-Chair Nominee – Amanda Stathes. All in favor.

Secretary Nominee – Denise Fournier. All in favor.

CONGRATULATIONS TO OUR NEW OFFICERS!

V. Fundraisers

A. Sally Foster – Discussion concerning the benefits of continuing with this fundraiser occurred. We received a promotional packet from Charleston Wrap, but the consensus was that Sally Foster has a great reputation and online ordering is a big plus. Amy Thompson made a motion to keep Sally Foster as a fundraiser. Julia Bourque seconded the motion. All in favor.

B. #1 Fundraiser (Cookie Dough) – Very profitable fundraiser. Laura Brewer made a motion to keep #1 Fundraiser as a fundraiser. Julia Bourque seconded the motion. All in favor.

C. Portfolios – reserved for JKAA. We need to have them prepared over the summer with labels. Sinclair Buquet mentioned that possible 7th Grade service hours could apply for this project and will coordinate the delivery of completed portfolios to Julia Bourque's home for storage.

VI. Old Business

A. Ice Cream Social – August 15th at 5:30 p.m. We need a Chair for this committee because planning has to be done over the summer. Sign-up sheet passed around for volunteers.

B. Grandparent's Week – Rave reviews from grandparents about the week, but from a volunteer/parent perspective it was very time consuming and teachers felt that they lost too much instructional time over the course of the week. Donnell Louviere stated that she and Mrs. Matherne have researched some of the other schools in the area and discovered that they spread the classes/events over a longer period which might help with the teachers' concerns. Several people posed their thoughts and ideas concerning how that may not work for our multiple sibling community.

Idea proposed by Julia Bourque to section the school by areas such as Lower School, Middle School and Upper School and spread the activities over a 3 day period, where the other sections would not be disrupted from their normal schedule with the exception of that section's 1 day. Each section could have staggered times during the day so that grandparents would still be able to spend one-on-one time with each child.

VI. New Business

A. Allocation of Remaining Funds – The following is a breakdown of the available funds:

Account Balance	14, 464.23
We Love Our Custodians	<75.00>
7 th Grade Service of Completion	<250.00>
Remaining Balance (Bylaws)	<u><2000.00></u>
Subtotal:	\$12,139.23

- B. As per the Parent Association Bylaws, five (5%) of the remaining funds shall be donated to the Endowment Fund. The amount of \$607.00 will be given to this fund.
- C. Julia Bourque made a motion to allocate \$1,000 toward the purchase of photo paper and ink for the teachers to use. Amanda Stathes seconded the motion. All in favor.
- D. The cost of Phase I of the Covered Walkway (covering from the Library to the Pre-School) has been donated by a private benefactor and work will begin soon. The estimated balance in the Covered Walkway Fund is \$9,600.
- E. Julia Bourque made a motion to allocate \$2,000 towards the purchase of a Portable Sound System to be used for all school events and the remaining balance of \$8,500 to remain on hold in the Parent Association account for use towards Phase II of the Covered Walkway. Upon completion of the project, the Parent Association can use any remaining funds at their discretion. Jaime Cherie seconded the motion. All in favor.

VII. Announcements

- A. Ellendale Country Club End of School Pool Party – We need 150 students with payment. Please e-mail Julia Bourque with your responses and send payment as soon as possible through each Classroom Mom. Payments can be made by check or cash!

VIII. The meeting was adjourned at 7:36p.m.